

Republic of the Philippines  
Province of Davao de Oro  
**OFFICE OF THE GOVERNOR**  
**BIDS AND AWARDS COMMITTEE**



EXCERPT FROM THE MINUTES OF THE REGULAR MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON APRIL 23, 2025, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

**Present**

- |   |                 |
|---|-----------------|
| 1 Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson |
| 2 Dr. Rolando S. Simene, MRDM             | BAC Member      |
| 3 Engr. Roderick M. Digamon               | BAC Member      |
| 4 Atty. Maria Cor Reyna M. Mutoc, CPA     | BAC Member      |

**Others Present**

- |                                       |                      |
|---------------------------------------|----------------------|
| 1 Mr. Jenes B. Miñoza, MPA            | BAC Secretariat–Head |
| 2 Dr. Abigail A. Amores, MPM          | TWG Member           |
| 3 Mr. Alvin Ross J. Gisma             | TWG Member           |
| 4 Dr. Ma. Grace C. Lim, FPSMS         | TWG Member           |
| 5 Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member           |
| 6 Engr. EAV Julian M. Mahinay         | TWG Member           |
| 7 Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member           |
| 8 Ms. Joyzel R. Odi, DBMIS            | TWG Member           |
| 9 EnP. Marilyn A. Perlas, MExED       | TWG Member           |
| 10 Ms. Cristie M. Plaza, CPA          | TWG Member           |
| 11 Mr. Ronald C. Sibayan, MExEd       | TWG Member           |

**On Official Business**

- |                            |                      |
|----------------------------|----------------------|
| 1 Mr. Lewis Jake G. Caiman | BAC Vice–Chairperson |
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**Present Bidders**

- |                            |                                     |
|----------------------------|-------------------------------------|
| 1 Ms. Christina Razonable  | Topcess Trading Corporation         |
| 2 Engr. Aldrin Aso         | Filholland Corp.                    |
| 3 Ms. Marjorie Sanchez     | Autokid Subic Trading Corp.         |
| 4 Ms. Christine A. Llanto  | ASMI Parts and Service, Inc.        |
| 5 Ms. Darica Desena        | EAH Medicine and Medical Supplies   |
| 6 Mr. Ronnel C. Herbolingo | Dragoners Marketing                 |
| 7 Mr. Dexter Mejares       | Superior Motor Corp.                |
| 8 Mr. Theodore Alejandro   | Edwin S. Santriago Enterprise Corp. |

**RESOLUTION NO. SB-04.23.06**  
**SERIES OF 2025**

**“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-C0315 OFFICE SUPPLIES WITH A CONTRACT AMOUNT OF EIGHTY-ONE THOUSAND FOUR HUNDRED ONE PESOS (P81,401.00) TO THE KC & JAMES CONSUMER GOODS TRADING WHO OFFERED THE LOWEST CALCULATED AND RESPONSIVE QUOTATION FOR THE PROCUREMENT OF GOODS THROUGH SHOPPING UNDER SECTION 52.1 (B) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184;”**

**WHEREAS**, the Bids and Awards Committee (BAC) approved the recommendation of the Technical Working Group (TWG) that the procurement of goods covered by the abovementioned purchase request be done by way of Shopping under Section 52.1 (B) of 2016 Revised Implementing Rules and Regulations of R.A. 9184;

**WHEREAS**, Section 52.1 (B) of 2016 Revised IRR of R.A. 9184 further explains the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex “H” of the IRR;



**WHEREAS**, a canvass of quotations was duly conducted to the technical, legal, and financially capable suppliers to deliver the goods covered by the abovementioned purchase requests;

**WHEREAS**, the price quotations were obtained within the prescribed timeline, which were opened, evaluated, and verified by the Committee;

**WHEREAS**, upon careful evaluation and verification, the abovementioned supplier offered the lowest calculated and responsive quotation.

**WHEREFORE**, on motion of Atty. Maria Cor Reyna M. Mutoc and duly seconded by Dr. Rolando S. Simene; it was,

**NOW THEREFORE**, the Bids and Awards Committee, RESOLVE as it is hereby RESOLVED to recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. 25-C0315 Office Supplies with a contract amount of Eighty-One Thousand Four Hundred One Pesos (₱81,401.00) to the KC & James Consumer Goods Trading who offered the lowest calculated and responsive quotation for the procurement of goods through Shopping under Section 52.1 (B) of 2016 Revised Implementing Rules and Regulations of R.A. 9184.

**RESOLVED FINALLY**, that copies of this resolution be forwarded to the offices concerned for information, guidance, and appropriate action.

Certified true and Correct:

  
**JENES B. MIÑOZA, MPA**  
Head BAC Secretariat

Conformed by:

  
**LARA ZAPHIRE KRISTY N. BERMEJO, MPA**  
BAC-Chairperson

*On Official Business*


  
**LEWIS JAKE G. CAIMAN**  
BAC -Vice Chairperson

  
**ATTY. MARIA COR REYNA M. MUTOC, CPA**  
BAC Member

  
**RODERICK M. DIGAMON, CE**  
BAC Member

  
**ROLANDO S. SIMENE, DVM, MRDM**  
BAC Member

Action Taken: Approved/Disapproved

  
**DOROTHY P. MONTEJO-GONZAGA**  
Governor  
Head of the Procuring Entity  
Approved on \_\_\_\_\_