

PURCHASE ORDER

Province of Davao de Oro  
Agency/Procuring Entity

JAN 10 2025

Supplier: SACCKI ENTERPRISES AND CATERING SERVICES	PO Number: 24121256
Address: MANGGA, PUROK SAMPAGUITA, TAGUM CITY	Date: 12/11/24
E-mail Address:	Mode of Procurement PB
Tel. No.:	PR Number: 24-C1575
TIN: 920-024-419-000	

Gentlemen:  
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO-Warehouse	Delivery Term:
Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
1	00490	pc/s	83.00	Ballpen, BP-S fine, black	23.75	1,971.25
2	00491	pc/s	70.00	Ballpen, BP-S fine, blue	23.75	1,662.50
3	01100	pack/s	5.00	Battery, size AA @ 2's/pack	48.00	240.00
4	32432N	box/s	10.00	Binder Paper Clips 51mm (12's)	67.00	670.00
5	03081	units	10.00	Calculator, 12 digits (two way power)	210.00	2,100.00
6	03071	units	2.00	Calculator, Electronic	370.00	740.00
7	00032	pc/s	13.00	Computer keyboard, USB connect	250.00	3,250.00
8	00577	pc/s.	150.00	Correction Tape w/ case	23.00	3,450.00
9	00584	pc/s.	20.00	Data File Box - double	352.00	7,040.00
10	00595	box/s	1.00	Envelope, expanding, kraftboard, min. of 285 gsm - legal, 100's/box	1,593.00	1,593.00
11	00620	box/s	10.00	Fastener, paper, plastic, 50 sets/box	36.00	360.00
12	00636	pack/s	4.00	Folder tagboard, legal size, equivalent, 100 pcs/pack	489.00	1,956.00
13	00663	pck/s	900.00	Index Card (5" x 8") 100's	42.00	37,800.00
14	11332	pc/s	3.00	Ink, Epson T6643(Magenta)	330.00	990.00
15	11333	pc/s	3.00	Ink, Espon T6644(Yellow)	330.00	990.00
16	00681	pc/s.	50.00	Marker Pen, for Whiteboard -black	56.25	2,812.50
17	00682	pc/s.	50.00	Marker Pen, for Whiteboard -blue	56.25	2,812.50
18	00298	unit/	3.00	Mouse, optical, USB connect	325.00	975.00
19	00300	set/s	15.00	Mouse, wireless, USB receiver	325.00	4,875.00
20	00711	reams	40.00	Paper, Bond colored long- yellow	252.00	10,080.00

COMMISSION ON AGG. DAVAO DE ORO  
TEAM 1  
RECEIVED  
DATE: 1/10/25  
TIME: 4:10

Total Amount in Words:

In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Conform	Very truly
Signature over printed name of	DOROTHY M. GONZAGA
Date: 2025-01-14	Governor
	Authorized Official

GENERAL  
OBR No.: 0457-12-24-103  
Responsibility Center:  
Amount: 693,899.75

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be  
Approved per Sanggunian Resolution \_\_\_\_\_  
Certified \_\_\_\_\_ Date \_\_\_\_\_



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Supplier: SACCKI ENTERPRISES AND CATERING SERVICES Address: MANGGA, PUROK SAMPAGUITA, TAGUM CITY E-mail Address: Tel. No.: TIN: 920-024-419-000				PO Number: 24121256 Date: 12/11/24 Mode of Procurement PB PR Number: 24-C1575		
Gentlemen: Please furnish this office the following articles subject to the terms and conditions contained herein:						
Place of Delivery: PGSO-Warehouse			Delivery Term:			
Date of Delivery: 10 days			Payment Term:			
No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
21	00713	reams	40.00	Paper, Bond colored long-green	252.00	10,080.00
22	00714	reams	40.00	Paper, Bond colored long-pink	252.00	10,080.00
23	00720	ream/s	725.00	Paper, Bond, PG, A4, 210mm x 297mm, 70 gsm.	166.00	120,350.00
24	00723	ream/s	2120.00	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70gsm	194.00	411,280.00
25	00768	pc/s	50.00	Pen, Sign - gel ink 0.5, Black	22.00	1,100.00
26	00769	pc/s	51.00	Pen, Sign - gel ink 0.5, Blue	22.00	1,122.00
27	00795	pc/s	60.00	Record Book # 85, 300 pages (made of US ledger bond)	516.00	30,960.00
28	00837	pc/s	50.00	Stapler w/ remover, # 35 Heavy duty	144.00	7,200.00
29	08587	cart.	2.00	Toner, #85A ( for HP Laserjet )	2,280.00	4,560.00
30	00355	unit	3.00	UPS w/ built-in AVR, 600VA	2,100.00	6,300.00
31	00877	box/s	125.00	Wire, Staple - # 35	36.00	4,500.00
				FOR THE USE OF PEEMO AND DDOPH-PANTUKAN (OFFICE SUPPLIES) 4TH QUARTER		
				THE AWARD IS BASED ON ABSTRACT NO. 2412552 UNDER BID NO.B-24-0307 OPENED ON November 26, 2024		
Total Amount in Words: Six Hundred Ninety Three Thousand Eight Hundred Ninety Nine Pesos and Seventy Five Cents Only						693,899.75
In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed.						
Conform		CAROL B. SANCHEZ		Very truly		
		Signature over printed name of		DOROTHY M. GONZAGA		
		2025 -01-14		Governor		
		Date		Authorized Official		
GENERAL OBR No.: 0457-12-24-103 Responsibility Center: Amount: 693,899.75						
(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be Approved per Sanggunian Resolution _____ Certified _____ Date _____						