

Republic of the Philippines
Province of Davao de Oro
OFFICE OF THE GOVERNOR
BIDS AND AWARDS COMMITTEE



EXCERPT FROM THE MINUTES OF THE REGULAR MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON APRIL 23, 2025, AT THE BAC CONFERENCE ROOM, 3RD FLOOR, EXECUTIVE BUILDING, PROVINCIAL CAPITOL COMPLEX, CABIDIANAN, NABUNTURAN, DAVAO DE ORO.

Present

- | | | |
|---|---|-----------------|
| 1 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson |
| 2 | Dr. Rolando S. Simene, MRDM | BAC Member |
| 3 | Engr. Roderick M. Digamon | BAC Member |
| 4 | Atty. Maria Cor Reyna M. Mutoc, CPA | BAC Member |

Others Present

- | | | |
|----|-------------------------------------|----------------------|
| 1 | Mr. Jenes B. Miñoza, MPA | BAC Secretariat–Head |
| 2 | Dr. Abigail A. Amores, MPM | TWG Member |
| 3 | Mr. Alvin Ross J. Gisma | TWG Member |
| 4 | Dr. Ma. Grace C. Lim, FPSMS | TWG Member |
| 5 | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |
| 6 | Engr. EAV Julian M. Mahinay | TWG Member |
| 7 | Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member |
| 8 | Ms. Joyzel R. Odi, DBMIS | TWG Member |
| 9 | EnP. Marilyn A. Perlas, MExED | TWG Member |
| 10 | Ms. Cristie M. Plaza, CPA | TWG Member |
| 11 | Mr. Ronald C. Sibayan, MExEd | TWG Member |

On Official Business

- | | | |
|---|--------------------------|----------------------|
| 1 | Mr. Lewis Jake G. Caiman | BAC Vice–Chairperson |
|---|--------------------------|----------------------|

Present Bidders

- | | | |
|---|--------------------------|-------------------------------------|
| 1 | Ms. Christina Razonable | Topcess Trading Corporation |
| 2 | Engr. Aldrin Aso | Filholland Corp. |
| 3 | Ms. Marjorie Sanchez | Autokid Subic Trading Corp. |
| 4 | Ms. Christine A. Llanto | ASMI Parts and Service, Inc. |
| 5 | Ms. Darica Desena | EAH Medicine and Medical Supplies |
| 6 | Mr. Ronnel C. Herbolingo | Dragoners Marketing |
| 7 | Mr. Dexter Mejares | Superior Motor Corp. |
| 8 | Mr. Theodore Alejandro | Edwin S. Santriago Enterprise Corp. |

RESOLUTION NO. B-2025.04.23.01

“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-C0367 TO JEMAR CATERING SERVICES AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF MEALS (BUFFET) AND SNACKS UNDER BID NO. B-25-0092.”

WHEREAS, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **Supply and Delivery of Meals (Buffet) and Snacks** under Bid No. **B-25-0092** posted on its website, the PhilGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

WHEREAS, the BAC under Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on April 11, 2025, which was attended by the following bidders/suppliers, to wit;

| Name of Bidder | Bid Amount (As Read) | Documentary Requirement |
|-------------------------|-------------------------|----------------------------|
| JEMAR CATERING SERVICES | 751,540.00 | Compliant |

WHEREAS, given the complexity of the Goods to be procured, the Technical Working Group (TWG) will conduct a thorough technical evaluation and verification process to assess the Lowest

Calculated Bidder's (LCB) qualifications and technical documentation. Mandated under Section 34.8, the TWG is required to complete the post-qualification within 12 calendar days but maybe extended up to 45 days for technical evaluation;

WHEREAS, the detailed evaluation of bids conducted on April 22, 2025, resulted in the following;

| Name of Bidder | Bid Amount (As Read) | Bid Amount (As Calculated) |
|-------------------------|-------------------------|-------------------------------|
| JEMAR CATERING SERVICES | 751,540.00 | 751,540.00 |

WHEREAS, if the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bidder as LCRB and recommend to the HoPE the award of contract to the said bidder at its submitted bid price or its calculated bid price, whichever is lower, as stated in Section 34.4 of the IRR;

| Name of Bidder | ABC | Bid Amount | % Variance from ABC |
|-------------------------|------------|------------|------------------------|
| JEMAR CATERING SERVICES | 757,730.00 | 751,540.00 | 0.82% |

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby RESOLVE, as it is hereby RESOLVED:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. 25-C0367 to JEMAR CATERING SERVICES as a Single Calculated and Responsive Bidder for the procurement of Supply and Delivery of Meals (Buffet) and Snacks under Bid No. B-25-0092.

RESOLVED, FINALLY, that copies of this resolution be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:


JENES B. MINOZA, MPA
Head BAC Secretariat

Conformed by:


LARA ZAPHIRE KRISTY N. BERMEJO, MPA
BAC-Chairperson

On Official Business


LEWIS JAKE G. CAIMAN
BAC -Vice Chairperson


ATTY. MARIA COR REYNA M. MUTOC, CPA
BAC Member


RODERICK M. DIGAMON, CE
BAC Member


ROLANDO S. SIMENE, DVM, MRDM
BAC Member

Action Taken: Approved/Disapproved


DOROTHY P. MONTELJO-GONZAGA
Governor
Head of the Procuring Entity
Approved on _____