

EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) HELD ON FEBRUARY 28, 2025, VIA VIDEO CONFERENCING ON ZOOM, SCHEDULED AT 9:30 IN THE MORNING.

Present

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|---|---|-----------------|
| 1 | Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Chairperson |
| 2 | Atty. Maria Cor Reyna M. Mutoc, CPA | BAC Member |
| 3 | Dr. Rolando S. Simene, MRDM | BAC Member |
| 4 | Engr. Roderick M. Digamon | BAC Member |

Others Present

- | | | |
|----|-------------------------------------|----------------------|
| 1 | Mr. Jenes B. Miñoza, MPA | BAC Secretariat–Head |
| 2 | Dr. Abigail A. Amores, MPM | TWG Member |
| 3 | Mr. Alvin Ross J. Gisma | TWG Member |
| 4 | Dr. Ma. Grace C. Lim, FPSMS | TWG Member |
| 5 | Engr. EAV Julian M. Mahinay | TWG Member |
| 6 | Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member |
| 7 | Ms. Joyzel R. Odi, DBMIS | TWG Member |
| 8 | EnP. Marilyn A. Perlas, MExED | TWG Member |
| 9 | Ms. Cristie M. Plaza, CPA | TWG Member |
| 10 | Mr. Ronald C. Sibayan, MExEd | TWG Member |

On Official Business

- | | | |
|---|-------------------------------------|----------------------|
| 1 | Mr. Lewis Jake G. Caiman | BAC Vice–Chairperson |
| 2 | Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |

RESOLUTION NO. B-2025.02.28.02

“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD PURCHASE REQUEST NO. 25-0509 TO JEMAR CATERING SERVICES AS THE SINGLE CALCULATED AND RESPONSIVE BIDDER FOR THE SUPPLY AND DELIVERY OF PACKED MEALS AND SNACKS UNDER BID NO. B-25-0021.”

WHEREAS, the Provincial Government of Davao de Oro advertised the Invitation to Bid for the procurement of **Supply and Delivery of Packed Meals and Snacks** under Bid No. **B-25-0021** posted on its website, the PhilGEPS, and at a conspicuous place within the premises of the Provincial Government of Davao de Oro continuously for seven (7) calendar days;

WHEREAS, the BAC under Section 30 of R.A. 9184 used the nondiscretionary pass/fail criteria and conducted public bidding on February 25, 2025, which was attended by the following bidders/suppliers, to wit;

Name of Bidder	Bid Amount (As Read)	Documentary Requirement
JEMAR CATERING SERVICES	2,939,928.00	Compliant

WHEREAS, given the complexity of the Goods to be procured, the Technical Working Group (TWG) will conduct a thorough technical evaluation and verification process to assess the Lowest Calculated Bidder's (LCB) qualifications and technical documentation. As mandated under Section 34.8, the TWG is required to complete the post-qualification within 12 calendar days but maybe extended up to 45 days for technical evaluation;

WHEREAS, the detailed evaluation of bids conducted on February 26, 2025, resulted in the following;

Name of Bidder	Bid Amount (As Read)	Bid Amount (As Calculated)
JEMAR CATERING SERVICES	2,939,928.00	2,939,928.00

Name of Bidder	ABC	Bid Amount	% Variance from ABC
JEMAR CATERING SERVICES	2,980,960.00	2,939,928.00	1.38%

WHEREAS, upon careful examination, validation, and verification of all the eligibility, technical, and financial requirements submitted by the bidder as a Single Calculated Bid, its bid has been found to be responsive.

NOW THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE**, as it is hereby **RESOLVED**:

- a) To recommend to the Head of the Procuring Entity (HoPE) to award Purchase Request No. **25-0509** to **JEMAR CATERING SERVICES** as a Single Calculated and Responsive Bidder for the procurement of **Supply and Delivery of Packed Meals and Snacks** under Bid No. **B-25-0021**.

RESOLVED, FINALLY, that copies of this resolution be forwarded to the concerned offices for information, guidance, and appropriate action.

Certified true and Correct:


JENES B. MIÑOZA, MPA
Head BAC Secretariat

Conformed by:


LARA ZAPHIRE KRISTY N. BERMEJO, MPA
BAC-Chairperson

On Official Business


LEWIS JAKE G. CAIMAN
BAC -Vice Chairperson


ATTY. MARIA COR REYNA M. MUTOC, CPA
BAC Member


RODERICK M. DIGAMON, CE
BAC Member


ROLANDO S. SIMENE, DVM, MRDM
BAC Member

Action Taken: Approved/Disapproved


DOROTHY P. MONTEJO-GONZAGA
Governor
Head of the Procuring Entity
Approved on _____