

PURCHASE ORDER

Province of Davao de Oro
Agency/Procuring Entity

MAY 21 2025

Supplier: KC & JAMES CONSUMER GOODS TRADING	PO Number: 25040590
Address: PUROK PALMERA, VISAYAN VILLAGE, TAGUM CITY	Date: 04/28/25
E-mail Address:	Mode of Procurement S-B
Tel. No.:	PR Number: 25-C0315
TIN: 651-195-991-000	

Gentlemen:
Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: PGSO-Warehouse	Delivery Term:
Date of Delivery: 10 days	Payment Term:

No.	Stock No.	Unit of Issue	Quantity	Description	Unit Cost	Amount
1	38073N	pack/s	5.00	Acetate, Legal size	470.00	2,350.00
2	37482N	pc/s	14.00	Ballpen, BP-S fine, black	35.00	490.00
3	37481N	pc/s	39.00	Ballpen, BP-S fine, blue	40.00	1,560.00
4	37115N	pc/s	71.00	Clip backfold 25mm (1")	3.00	213.00
5	37896N	pc/s	10.00	Clip backfold 50mm (2")	70.00	700.00
6	37116N	box/s	10.00	Clip, backfold, 19mm	35.00	350.00
7	37224N	box/s	1.00	Clip, Paper - Vinyl Coated (big)	85.00	85.00
8	37225N	box/s	13.00	Clip, Paper - Vinyl Coated (small)	15.00	195.00
9	36438N	pc/s	13.00	Correction Tape w/ case	40.00	520.00
10	38061N	pack/s	1.00	Envelope, expanding, kraftboard, min. of 285 gsm legal 100's/box	1,920.00	1,920.00
11	37615N	pc/s	22.00	Envelope, tagboard, 285 gsm - expanding, blue, long	20.00	440.00
12	37637N	pc/s	70.00	Folder, kraftboard, green w/out metal tab, long	20.00	1,400.00
13	37648N	pc/s	2.00	INK, CL 811 (FOR CANON PRINTER)	1,625.00	3,250.00
14	37647N	pc/s	2.00	Ink, PG-810 (for Cannon Printer)	1,050.00	2,100.00
15	37588N	cart	5.00	Ink, Refill 003 Black	620.00	3,100.00
16	37632N	cart	3.00	Ink, Refill 003 Cyan	620.00	1,860.00
17	37982N	cart	5.00	Ink, Refill 003 Magenta	620.00	3,100.00
18	37983N	cart	5.00	Ink, Refill 003 Yellow	620.00	3,100.00
19	37549N	pc/s	2.00	Ink, Refill T6642(Cyan)	450.00	900.00
20	37550N	pc/s	5.00	Ink, Refill T6643(Magenta)	450.00	2,250.00

Total Amount in Words:	
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In case of failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed

Conform	James Paolo S. Manigo Proprietor	Very truly	DOROTHY M. GONZAGA Governor
	Signature over printed name of		Authorized Official
	5/23/25 Date		

GENERAL
OBR No.: 1340 - 05-25-105
Responsibility Center:
Amount: 81,401.00

(In case of Negotiated Purchase pursuant to section 369(a) of RA 7180, this portion must be
Approved per Sanggunian Resolution _____
Certified _____ Date _____

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21	37548N	pc/s	8.00	Ink, Refill T6641(black)	700.00	5,600.00
22	37551N	pc/s	3.00	Ink, Refill T6644(Yellow)	450.00	1,350.00
23	37122N	ream/s	43.00	Paper, Book A4, 210mm x 297mm, min of 70gsm	270.00	11,610.00
24	37546N	ream/s	76.00	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70 gsm	300.00	22,800.00
25	36442N	pc/s	49.00	Pen, Sign (G-2-05) - blue	100.00	4,900.00
26	37124N	pc/s	12.00	Pen, Sign (G-2-05) - red	90.00	1,080.00
27	37619N	pc/s	26.00	Pen, Sign (G-Tech-C4) - blue	90.00	2,340.00
28	37641N	pc/s	16.00	Pen, Sign - G-2-07 - black	83.00	1,328.00
29	37677N	pc/s	12.00	Pen, Sign - gel ink 0.5, Black	25.00	300.00
30	37613N	roll/	1.00	Tape, masking, 48mm (2") width, usable length 50m	70.00	70.00
31	36451N	box/s	2.00	Wire, Staple - # 35	70.00	140.00
FOR THE USE OF SANGGUNIANG PANLALAWIGAN OFFICE						
THE AWARD IS BASED ON ABSTRACT NO. 2504160 UNDER REQUEST FOR QUOTATION NO.03-25-0380 OPENED ON April 23, 2025						
COMMISSION ON AUDIT DAVAO DE ORO TEAM 1 RECEIVED DATE: 6/12/25 TIME: BY: 						

Total Amount in Words: Eighty One Thousand Four Hundred One Pesos Only	81,401.00
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Conform	James Paolo S. Manigo Proprietor	Very truly	DOROTHY M. GONZAGA Governor
	Signature over printed name of		Authorized Official
	5/23/2025		
	Date		

GENERAL
OBR No.: 1340-05-25-105
Responsibility Center:
Amount: 81,401.00

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