



REPUBLIC OF THE PHILIPPINES  
 PROVINCE OF DAVAO DE ORO  
 PROVINCIAL GOVERNOR'S OFFICE  
**BIDS AND AWARDS COMMITTEE**  
 Cabidanan, Nabunturan, Davao de Oro

AN EXCERPT FROM THE MINUTES OF THE SPECIAL MEETING OF THE BIDS AND AWARDS COMMITTEE (BAC) AND PUBLIC BIDDING HELD ON FEBRUARY 13, 2024 AT THE BAC CONFERENCE ROOM, 3RD FLOOR, PROVINCIAL CAPITOL COMPLEX, CABIDANAN, NABUNTURAN, DAVAO DE ORO.

**Present**

- |  |                      |
|--|----------------------|
| 1. Dr. Rolando S. Simene, DVM, MRDM        | BAC Chairperson      |
| 2. Engr. Roderick M. Digamon, CE           | BAC Vice-Chairperson |
| 3. Mr. Lewis Jake G. Caiman, CPA           | BAC Member           |
| 4. Ms. Lara Zaphire Kristy N. Bermejo, MPA | BAC Member           |
| 5. Atty. Mary Justice P. Aurelio-Yap, CPA  | BAC Member           |

**Other Present**

- |   |                        |
|---|------------------------|
| 6. Mr. Jenes B. Miñoza, MPA             | BAC Secretariat – Head |
| 7. Ms. Cristie M. Plaza, CPA            | TWG Member             |
| 8. Mr. Ronald C. Sibayan, MExEd         | TWG Member             |
| 9. Mr. Alvin Ross J. Gisma              | TWG Member             |
| 10. Ms. Maila Mae Grace B. Carillo, CPA | TWG Member             |
| 11. Engr. Joy C. Manabat, CE, MPA, MRDN | TWG Member             |
| 12. Dr. Ma. Grace C. Lim, MD, FPSMS     | TWG Member             |

**On Official Business**

- |  |            |
|--|------------|
| 1. Mr. Joseph Randy M. Loy, RN, MMCMDR | TWG Member |
| 2. Engr. EAV Julian M. Mahinay         | TWG Member |

**RESOLUTION NO. SB-02.13.05**  
**SERIES OF 2024**

**“A RESOLUTION RECOMMENDING TO THE HEAD OF THE PROCURING ENTITY (HOPE) TO AWARD THE FOLLOWING PURCHASE REQUESTS TO THE CORRESPONDING SUPPLIERS WHO OFFERED THE LOWEST CALCULATED AND RESPONSIVE QUOTATION FOR THE PROCUREMENT OF GOODS THROUGH SHOPPING PURSUANT TO SECTION 52.1 (B) OF THE REVISED IMPLEMENTING RULES AND REGULATIONS OF R.A. 9184;”**

Item No.	ABSTRACT NO.	P.R. NO.	R.O.	DESCRIPTION	SUPPLIER	ABC	QUOTATION	REMARKS
1	2402013	24-C0951	PIAO	OFFICE SUPPLIES For PIAO use (1 <sup>st</sup> Quarter)	GOODWILL GENERAL MERCHANDISE	18,122.00	17,857.00	Within the ABC/Below the ABC
2	2402028	24-C0972	PACCO	OFFICE SUPPLIES For office use	GOODWILL GENERAL MERCHANDISE	134,377.00	130,772.00	Within the ABC/Below the ABC

**WHEREAS**, the Bids and Awards Committee (BAC) approved the recommendation of the Technical Working Group (TWG) that the procurement of goods covered by the aforementioned purchase requests be done by way of Shopping pursuant to Section 52.1 (B) of the 2016 Revised Implementing Rules and Regulations of R.A. 9184;

**WHEREAS**, Section 52.1 (B) of the 2016 Revised IRR of R.A. 9184 provides further explains the procurement of ordinary or regular office supplies and equipment not available in the Procurement Service involving an amount not exceeding the thresholds prescribed in Annex “H” of the IRR;

**WHEREAS**, a canvass of quotations were duly conducted to the technical, legal, and financially capable suppliers to deliver the goods covered by the aforementioned purchase requests;

**WHEREAS**, the price of quotations were obtained within the prescribed timeline which were opened, evaluated, and verified by the Committee;

**WHEREAS**, upon careful evaluation and verification, the above-mentioned suppliers offered the lowest calculated and responsive quotation.

**WHEREFORE**, on motion of Lara Zaphire Kristy N. Bermejo and duly seconded by Lewis Jake G. Caiman; it was,

**NOW THEREFORE**, the Bids and Awards Committee, **RESOLVE** as it is hereby **RESOLVED** to recommend to the Head of the Procuring Entity (HoPE) to award the aforementioned purchase requests to the corresponding suppliers who offered the lowest calculated and responsive quotation through Shopping pursuant to Section 52.1 of the Revised Implementing Rules and Regulations of R.A. 9184.

**RESOLVED**, **FINALLY**, that copies of these resolutions be forwarded to offices concerned for information, guidance and appropriate action.

Certified true and Correct:

  
**JENES B. MIÑOZA, MPA**  
Head BAC Secretariat

Conformed by:

  
**ROLANDO S. SIMENE, DVM, MRDM**  
BAC-Chairperson


  
**ENGR. RODERICK M. DIGAMON, CE**  
BAC -Vice Chairperson

  
**LARA ZAPHIRE KRISTY N. BERMEJO, MPA**  
BAC Member

  
**LEWIS JAKE G. CAIMAN, CPA**  
BAC Member

  
**ATTY. MARY JUSTICE P. AURELIO-YAP, CPA**  
BAC Member

Action Taken: Approved/Disapproved

  
**DOROTHY P. MONTEJO-GONZAGA**  
Governor  
Head of the Procuring Entity  
Approved on \_\_\_\_\_